

Professional Technical Studies

PATHWAY: Personal Care Services

CLUSTER: Human Services

Academics

- Uses charts, tables, and graphs as resources for business decisions
- Identifies and explain interactions of tissues, cells, and organisms with each other and the environment
- Recognizes potential problems of improper chemical use and the impact of these problems on clients

Communication Skills

- Uses interpersonal skills relating to client sensitivity, ethnic diversity, and building rapport
- Uses verbal and nonverbal communication skills to establish and maintain positive relationships

Problem Solving & Critical Thinking

- Analyzes client/family wishes and feasibility to create course of treatment
- Observes client/family to interpret client satisfaction

Information Technology Applications

- Complies with established procedures to store and retrieve information

Systems

- Designs, analyzes, and obtains resources necessary for business practice

Safety, Health, & Environment

- Implements procedures to protect the health and safety of all

Leadership & Teamwork

- Uses conflict-management skills to facilitate solutions
- Maintains a helpful profile in the professional community

Employability & Career Development

- Uses performance information to evaluate personal performance

Technical Skills

- Practices in chosen occupation to gain functional skills
- Assesses client records to determine trends