



**BUSINESS MANAGEMENT**  
 LAP 13.1—Chapter 13.1  
 Organizational Structure  
 Understanding How Organizational Structures Work

Name \_\_\_\_\_  
 Period \_\_\_\_\_  
 Date Started \_\_\_\_\_  
 Date Completed \_\_\_\_\_

**DoDEA Standards**

- ◆PT1i Apply trouble shooting techniques and processes
- ◆PT3c Incorporate appropriate leadership and supervision techniques, customer-service strategies, and standards of personal ethics to communicate effectively.
- ◆PT4b Evaluate information critically and completely.
- ◆PT4c Use information accurately and creatively.

**Objectives**

- ◆ Read an organizational chart.
- ◆ List the four types of organizational structures and explain the advantages and disadvantages of each type.
- ◆ Name the factors that affect the type of structure an organization adopts.
- ◆ Describe the roles of the chief executive officer and the board of directors.

**Resource** Text: Business Management  
 Student Workbook and materials for above  
 Chapter 13, Organizational Structure (13.1—Understanding How Organizational Structures Work)

**Time Frame** 3 hours

**Introduction**

In Chapter 13, Part 13.1, you will learn how to read an organizational chart, the four main types of organizational structures, the difference between staff and line functions, and the benefits of adopting a matrix or team structure.

**Assignments**

**Where appropriate and possible, written answers must be in complete sentences and keyed. Turn in completed activities as directed by instructor.**

\_\_\_\_\_ Text: Read p. 297, Management Talk, and the workplace connections section and complete the questions for Analyzing Management Skills and Applying Management Skills on a separate sheet of paper.

\_\_\_\_\_ Text: Read Section 12.1, pages 298-305, Understanding How Organizational Structures Work.

\_\_\_\_\_ Text: p. 305, Section 12.1 Assessment: Key answers to critical thinking questions and case analysis.

\_\_\_\_\_ Text: Management Careers in Focus (Senior Engineer), p. 300. Read and key answers to critical thinking questions.

\_\_\_\_\_ Workbook, pages 192-193: Skill Building Activities 1, and 2 : Reading, Math. Key answers on your Chapter 13 Word Answer Document.